

## OFFICER DECISION RECORD

<b>CMT Officer:</b> Dan Horn, Assistant Director	<b>Service:</b> Economic Growth & Assets
<b>Lead Officer:</b> Mark Greenwood, Head of Property, Assets and Major Projects	<b>Delegated Power Being Exercised:</b> Table 4
<b>Subject of Decision:</b> Engagement of Management Agents for residential units at 24 High Street, Wisbech	

<b>Decision Taken:</b> To approve engagement of W H Brown.	
<b>Reason for the Decision:</b> Cost efficiency.  <i>(NB: Tender information is NOT FOR PUBLICATION in accordance with paragraph 3 Schedule 12A of the Local Government Act 1972 in that it contains commercially sensitive information relating to financial and business affairs of Fenland District Council and third-party organisations. The public interest test has been applied to the information contained within the attached exempt report and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it).</i>	
<b>Alternative Options Considered</b> (if appropriate): Internal resource.	
<b>Background/Reports/Information</b> considered and attached: The reconstruction of 24 High Street in Wisbech has now concluded and this provides a building comprising of a ground floor retail unit and 7 1x bed apartments.  The commercial unit will be let and managed using internal FDC resource.  Whilst the residential units will be let via the HomeLink system the day-to-day tenant management, rent collection and overview of building maintenance need to be addressed.  Building Maintenance issues will be reported to FDC Facilities for rectification by FDC contractors Due to internal capacity and knowledge issues, it was felt by officers that this work should be tendered to specialist residential letting agents local to the site.  Three firms were approached and the results of that request for fee quotes is not for publication in accordance with Para.3 of Schedule 12A of the Local Government Act 1972.  As a result, it is recommended that W H Brown (Wisbech) be appointed on an initial 2-year agreement with an option for a third year	
<b>Officer's Signature:</b>  Dan Horn, Assistant Director	<b>Date:</b>  19 February 2026

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**Please forward to Democratic Services upon completion**

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**Date copy passed to  
Democratic Services 26/02/26**

**Implementation Date: 26/02/26  
(if not called-in)  
(Allow 5 clear working days after publication  
of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.